

Each attendee will receive a course manual and an electronic copy of their certificate of attendance!

“Managing Rural Development with Combined Programs”

Senior Trainer, Tari Bradley

Agenda

First Day (8:30am – 5:00pm)

Introduction

Overview of RD Program
The handbook – HB-2-3560 and the Regulation 3560
Housing programs under Section 515 to be covered
Family Properties
Elderly Properties
Congregate Properties
Maintaining the Property

Marketing and the Application Process

Civil Rights and the AFHMP
Marketing and AFHMP
The Application Process
Application requirements
The waiting List
Required notices

Project Occupancy Requirements

Eligibility Requirements
Family Property
Elderly Property
Congregate Property
Income Calculations
Income
Assets
Allowable Deductions from income
Determining rent

Second Day (8:30am – 12:00pm)

Recertification Process

Annual Recertification
Recertification due to income or occupancy changes
Ineligible Tenants
Lease Requirements, Tenant Warning and Termination Review

Madison, WI

(Tuesday-Wednesday)

April 30-May 1, 2019

Optional HCM-R Exam - Online

Our Housing Compliance Manager for Rural Development Exam is a 3 hour open book test.

Those who pass will be shipped a deluxe HCM-R designation.

Second Day 1:00 PM – 5:00 PM

Combined Programs

Introducing Program Backgrounds
LIHTC, HUD, RD, HOME, Bonds
Qualifying Households
Student Status
Income Limits
Income and Asset Verifications
Zero and Unsecured Income
Employment Income Calculations
Effective dates
Recertification
Over-Income Households
Rent Limits
Utility Allowances
Lease Terms
Transferring Households
Affirmative Marketing

Training Location

Crowne Plaza
4402 East Washington Avenue
Madison, WI 53704

Need a place to stay?

We recommend staying in the training location hotel:

Crowne Plaza
4402 East Washington Avenue
Madison, WI 53704
608-244-4703

Questions? Call the Training Department
1-866-760-6000 M-F
www.zeffert.com



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www.wicarh.org

Would you like a Private or Online Training?

Get pricing or information by calling the Training Department at 1-866-760-6000

ZEFFERT & ASSOCIATES

Snacks and refreshments will be provided. Lunch is on your own.

Go to www.wicarh.org to register online

Limited Seating!