

**WI-CARH BOARD OF DIRECTORS MEETING**  
**Wednesday, May 13, 2020**  
Zoom Meeting

President, Russ Kaney called the meeting to order at 10:06 a.m. Board members in attendance were Mark Stay, Russ Endres, Donna Braun, Denise Loveland, Brittany Leonard, and Rebecca Giroux. Debbie Biga from Rural Development and Executive Assistant Diane Hamm were in attendance.

**Review and Approve Prior Minutes:** A review of the previous meeting minutes was conducted, and Donna Braun made a motion for approval with Brittany Leonard seconding the motion and the motion carried.

**Old Business:** The CD moved to BMO Harris. Brittany Leonard is checking to see if we can be sales tax exempt, but it is doubtful based on the way we are structured.

**Board of Directors/Organization Report:** Rebecca Giroux, from WHEDA has joined the board. George Petak has retired, and Chris Hand has stepped down.

**Membership Report:** Diane Hamm reported that we are at 54 members for 2020. We have three new members for 2020 – Badger Housing Associates, Broihahn Management & Consulting, and Walkway Restorations. Past members that have not renewed are Housing Authority of Arena, Focus on Energy, Rooftree, and WODA Management.

**Financial/Budget Report:** Brittany Leonard presented the current financial reports. The balance sheet is in a good position with overall funds. The CD was moved to BMO and it is doing very well. Revenue for membership that was sent to CARH is down. More members are WI-CARH only. Expenses are higher since the spring conference was cancelled. Russ Endres made a motion for approval with Denise Loveland seconding the motion and the motion carried.

**COMMITTEE REPORTS:**

**Conference & Training Committee:** The Spring Training was cancelled and is rescheduled at the Madison Marriott. The annual conference is scheduled at the Wilderness on October 27. Lance George has been secured as keynote. A decision was made to wait until July 31, to determine if the conference will take place in 2020 or if it will be rescheduled for 2021 based on the COVID-19 virus. Diane will contact a few past attendees, sponsors, and exhibitors to get their feedback if they will attend.

**Lease Committee:** Russ Endres will be reaching out to Kevin Martin in July to start the lease process to make sure the lease is done by October 2020. In 2020, there were 54 FHA/Stand Alone Software Leases and 12 Paper Leases. There were 39 total member orders and 27 non-member orders for a total of 66 orders.

**Liaison Committee:** Our next liaison meeting is currently scheduled for August 11, 2020.

**Nominating Committee:** Rebecca Giroux is our newest member. Russ Kaney will be reaching out for one more member to join.

**Personnel Committee:** No issues and all is going fine.

**Scholarship Committee:** Based on COVID-19, we have not received any applications.

**Website Committee:** Diane continues to work with Streamroll on the website which have been going smoothly.

**WHEDA Report:** The 2020 WHEDA conference has been cancelled. WHEDA had \$16 million in tax credits with \$4.5 million going to rural development.

**Wisconsin Collaborative:** This year's A Home for Everyone Conference has been cancelled and will take place in 2021.

**NEW BUSINESS:**

**RD Report:** Debbie Biga stated they currently have 80 projects for COVID relief plans. There will be staff and structure changes and all employees will now be national employees. CARES will have no new money for RD. Rental assistance will run out.

**Training Session 2020:** The spring training was cancelled and will take place on May 11, 2021. Zeffert & Associates will do a one-day training on Fair Housing.

**Annual Conference 2020:** A decision will be made by July 31 whether the 2020 conference will be held due to COVID-19.

**CARH Meeting 2020:** The CARH annual conference is being held June 22-23 and it will be virtual.

**Donation to CARH Scholarship.** WI-CARH will be making a \$500 contribution to the James L. Poehlman Scholarship. Russ Endres made a motion approval with Denise Loveland seconding the motion and the motion carried.

**2020 Meeting Dates:**

- |    |                        |                                    |
|----|------------------------|------------------------------------|
| a. | Liaison Meeting        | August 11, 2020                    |
| b. | Board Meeting          | September 1, 2020 at 10:00 am      |
| c. | 2020 Annual Conference | October 27, 2020 at the Wilderness |
| d. | Board Meeting          | October 28, 2020 at the Wilderness |

The meeting adjourned at 11:41 am.

Respectfully submitted,  
Russ Endres, Secretary