

WI-CARH Board of Director Meeting

Tuesday, September 10, 2019

Wisconsin Management Company

4801 Tradewinds Parkway, Madison

President, Russ Kaney, called the meeting to order at 10:01 a.m. Board members in attendance were Russ Endres, Rob Dickie, Executive Assistant Diane Hamm, and Debbie Biga of Rural Development. Board members Donna Braun, Chris Hand, and Brittany Leonard joined via conference call.

Review and Approve Prior Minutes: A review of the previous meeting minutes were conducted, and Rob Dicke made a motion for approval with Donna Braun seconding the motion and the motion carried.

Old Business: A retainer payment has been made to Michael Best & Friedrich LLP for the 2020 lease.

Board of Directors/Organization Report: Russ Kaney, Chris Hand, and Brittany Leonard will have served their three-year term. Russ and Brittany are all willing to serve another term and their names will be put in the November nomination process. Chris Hand has declined based on they are moving away from RD. Stuart Kuziak from WHEDA joined the board in March and is no longer at WHEDA. Russ Kaney will be reaching out to WHEDA for someone to serve. Chris Hand said he will try to recommend a replacement.

Membership Report: Diane reported that we are at 54 members for 2019. We had three new members; Hope Network, Kellnersville, and Newcap. Past members that have not renewed are Genesis that is now part of Broihahn Management and SMD.

Financial/Budget Report: Brittany Leonard presented the current financial reports. This was a steady year and grew total assets. There was an increase with the CD since it has been moved to BMO from Settlers. There was an increase in membership and conference revenue. The spring training expenses were a little higher than expected. The lease had higher expenses based on the legal fees. Russ Endres made a motion for approval with Chris Hand seconding the motion and the motion carried. The 2020 budget will be finalized and approved at the November board meeting. The budget will be comparable to last year. Rob Dicke made a motion for approval with Donna Braun seconding the motion and the motion carried.

COMMITTEE REPORTS:

Conference & Training Committee: The conference planning is going well. We have six sponsors: Bonneville, Horizon, Enterprise, Wisconsin Management Company, ACC, and Simply Computers. We have 11 exhibitors currently including, Baer, Bonneville, Focus on Energy, Movin' Out, Sid Grinker, SVA, Bath Glaze, USDA, WASH, WHEDA, and Wisconsin Management Company. We have received several Award Nomination recipients.

Lease Committee: Kevin Martin from Michael Best & Friedrich LLP will be doing the lease. Duane from Simply Computers will be increasing his flat rate to \$34 (was \$32). It was agreed a 3% increase in lease fees across the board.

Liaison Committee: A review of the previous meetings were conducted.

Nominating: The terms will be expiring for the following board members: Russ Kaney, Chris Hand, and Brittany Leonard. Russ and Brittany have agreed to serve another term. Russ will find a new member from WHEDA and Chris Hand will come up with recommendations.

Personnel: Diane Hamm has been in the Executive Assistant position since August 1, 2017.

Scholarship: We didn't have any applications for scholarships, but three youth enrichment opportunities were awarded which included Little League, pool passes and drivers education. This was very well received, and this is something that we will continue in the future. A video will be shown at the conference showcasing the award winners.

Website: Streamroll has been updating the website.

WHEDA Conference: Diane Hamm will be exhibiting at the WHEDA conference. Russ Kaney, Rob Dicke, and Donna Braun will be attending.

WI Collaborative: Every July they offer a "Home for Everyone" Conference and this year is was in Eau Claire. Kathy Kamp will be retiring.

NEW BUSINESS:

CARH Membership: No increase.

RD Report: Debbie Biga said the September 30 is year-end for them. Fifty projects have been funded out of voucher money.

Training: The date and topic for the 2020 training session is to be determined.

Conference 2019: Final details are being made. Diane will be working on conference assignments.

CARH's Mid-Year Conference: January 27-29 in New Orleans, Louisiana.

UPCOMING MEETING DATES:

2019 Annual Conference – November 7, 2019

Board Meeting – November 8, 2019

Spring Training – TBD

Liaison Meetings: February 11 and August 11, 2020

2020 Annual Conference – October 27, 2020 at the Wilderness in Wisconsin Dells

Board Meeting – October 28, 2020 at the Wilderness in Wisconsin Dells

A motion to adjourn the meeting was made by Rob Dicke and seconded by Russ Endres at 11:10 am. The motion passed unanimously.

Respectfully submitted,

Russ Endres, Secretary