

## **WI-CARH BOARD OF DIRECTORS MEETING**

**Tuesday, May 8, 2018**

Wisconsin Management Company

President, Russ Kaney called the meeting to order at 10:03 a.m. Board members in attendance were Mark Stay, Russ Endres, Rob Dicke, and Executive Assistant Diane Hamm. Donna Braun, Denise Loveland, Brittany Leonard, and Debbie Biga joined via conference call.

**Review and Approve Prior Minutes:** A review of the previous meeting minutes was conducted, and Russ Endres made a motion for approval with Mark Stay seconding the motion and the motion carried.

**Old Business:** There will be a formal review of Diane Hamm by Russ Kaney and Russ Endres on Thursday, June 28.

**Board of Directors/Organization Report:** We still have one vacancy on the Board. Russ Kaney will reach out to WHEDA to try to fill the vacancy.

**Membership Report:** Diane reported that we are at 52 members for 2018. Past members that have not renewed are Brillion Housing Authority, Casco Community Housing Authority, Granite Apartments, County of Pepin Housing Authority, WHEDA, Lancaster Pollard, Churchill State Group and Pine Meadows Apartments. Diane offered a comp registration to the spring training for those that did not renew.

**Financial/Budget Report:** Brittany Leonard presented the current financial reports. The balance sheet is in a good position with overall funds. The CD is getting interest. Revenues were down with less attending the November conference. The training revenues and expenses are still coming in. Rob Dicke made a motion for approval with Mark Stay seconding the motion and the motion carried.

### **COMMITTEE REPORTS:**

**Conference & Training Committee:** The annual conference will take place at the Kalahari on November 8. Toni Blake has been secured as keynote. The committee will be getting together on June 28 at 10:00 for a meeting.

**Lease Committee:** Diane reported for the 2018 lease orders we had 55 FHA/Stand Alone Software Lease and 16 Paper Lease (25 packs total). There were 43 total member orders and 28 non-member orders for a total of 71 orders. It appears there shouldn't be many changes for the 2019 lease.

**Liaison Committee:** There was discussion of the webinars, voucher programs and inhouse training taking place. Our next liaison meeting is currently scheduled for August 14, 2018.

**Nominating Committee:** Russ Kaney will reach out to WHEDA.

**Personnel Committee:** There will be a formal review of Diane Hamm by Russ Kaney and Russ Endres on Thursday, June 28.

**Scholarship Committee:** We have received one application for our youth enrichment grants. The committee approved it. Funds are still available for the scholarship and additional youth grants.

**Website Committee:** Diane continues to work with Streamroll to do updates on the website which have been going smoothly.

**WHEDA Report:** The 2018 WHEDA conference is August 21 in Madison.

**Wisconsin Collaborative:** This year's A Home for Everyone Conference will be July 17-18 in Green Bay. Russ Kaney and Donna Huebner will be presenting, and Diane will be attending.

**NEW BUSINESS:**

**RD Report:** There was a large response for MPR with 36 applications. There are seven projects with tax credits selected. IPIA we are keeping up on and they are due on May 29.

**Training Session 2018:** The spring training will be held on May 16. Eight sponsors have been secured with about 38 attendees.

**Annual Conference 2018:** The annual conference will take place at the Kalahari on November 8. Toni Blake has been secured as keynote. The committee will be getting together on June 28 at 10:00 for a meeting.

**CARH Meeting 2018:** A reminder that the CARH annual conference is being held June 18-20, 2018 in Arlington, Virginia. Russ Kaney and Diane will be attending.

**Donation CARH Silent Auction.** WI-CARH will be making a \$500 contribution to the James L. Poehlman Scholarship. Russ Endres made a motion for approval with Rob Dicke seconding the motion and the motion carried.

**Exhibit @ Home for Everyone/WHEDA/WAHA Conferences.** Diane will be attending and exhibiting.

**2019 Meeting Dates:**

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|----|------------------------------|--|
| a. | Liaison Meeting              | August 14, 2018 at RD State Office     |
| b. | Board Meeting                | September 25, 2018 at WIMCI @ 10:00 am |
| c. | 2018 Annual Conference       | November 8, 2018 at Kalahari           |
| d. | Board Meeting                | November 9, 2018 at Kalahari           |
| e. | 2019 Conference & Board Mtg. | November 7-8, 2019 at Kalahari         |

A motion to adjourn the meeting was made by Rob Dicke and seconded by Russ Endres at 11:03 am. The motion passed unanimously.

Respectfully submitted,  
Russ Endres, Secretary